GRAND CHAPTER OF CALIFORNIA

LABEL REQUEST FORM

$25.00 PER ORDER for printed material - $10.00 PER ORDER for e-mail of database

Name of Person Requesting Labels: _____ Title: _____

Telephone Number: _____ Chapter Name: _____ No. _____

Reason for Ordering Labels/Name of Event: _____

Date Items Will be Mailed: _____ Date of Event: _____

Because of the multitude of changes in names, addresses, gains and losses we process monthly, we will send your labels as close to your mailing date as possible, so that you will have the most current data available.

Send Labels To: _____ Title: _____

Address: _____
(number) (street) (apt.)

_____
(city) (state) (ZIP code)

Please check the group(s) for which you need labels. Although the price remains the same, please request only those that you will actually use, as it will save your Grand Chapter money. Thank you.

Format requested:

☐ Printed Labels

☐ Hard copy list of data (not on labels)

☐ Computer disc of data

☐ E-mail of database – send to:

File format (for disk or email):
- ☐ Word
- ☐ Excel
- ☐ WordPerfect

Information requested:

☐ Chapters

☐ Grand Officers

☐ Past Grand Matrons and Past Grand Patrons

☐ Widows and Widowers of Past Grand Matrons and Past Grand Patrons

☐ Deputy Grand Matrons
☐ **or** Presidents North, Central and South, and Chairman of Deputies

☐ Grand Representatives
☐ **or** Corresponding Secretary North and South

☐ Grand Secretaries Emeritus

☐ Past Grand Treasurers

☐ Boards of Trustees

☐ Chairmen of Standing Committees

☐ Information for past years: indicate which categories and year(s): _____

☐ Current year subordinate Chapter officers; indicate which Office(s)
_____
_____

IMPORTANT

These labels are for the use of authorized persons only, who have need of them for strictly Eastern Star purposes as approved by the Grand Chapter of California. The use of these labels by any other persons for any other purpose is strictly forbidden.

I hereby certify that the names and addresses ordered (regardless of the format) will be used only for the event specified above; that they will not be reused for any other purpose; and that no fund-raising of any kind will result from their use, including, but not limited to, solicitation of donations of goods or money; sales of merchandise, information, or services; or profit incidental to the sale of tickets, goods or services. C&L Sec. 260 (3)

Signed: _____
(Order not valid without signature)

03-07 2008/SLW