

VENDOR RESERVATION FORM

GRAND CHAPTER CALIFORNIA, ORDER THE EASTERN STAR
OCTOBER 15 – 18, 2025
VISALIA CONVENTION CENTER - VISALIA,

Vendor Space and Equipment Requirements

Space/equipment	Cost per item	Quantity	Total cost
Space 10'x10'	\$250 per space (up to 4 spaces) Includes 2 Tables, 2 Chairs		
Space 10' x 10'	\$200 per space (5 or more spaces) Includes 4 Tables, 4 Chairs		
Electricity	\$50		
Pop-Up Vendor 10 X 10 Space (Electricity will not be an option)	\$75 per day Circle Day (s) Attending: 10/15, 10/16, 10/17, 10/18		

NO FOOD ITEMS ARE TO BE SOLD OR MADE ON PREMISES

Total: _____

Deposit: _____

Total Due: _____

The below-named firm requests space reservations, subject the attached rules and regulations governing the vendors for the referenced session of the Grand Chapter annual meeting in Visalia, CA

Firm Name: _____

Owner: _____

Address: _____

Email: _____

City: _____ State: ____ Zip: _____

Persons working for/with you: _____

Seller's Permit and Insurance required for all Vendors

Board of Equalization Number (seller's permit): _____

*Temporary Seller's Permit can be obtained through CA Department of Tax and Fee Administration

Liability Insurance Carrier: _____

*Proof of Liability Insurance is required (specific wording will be provide)

Make checks payable to: Grand Chapter California, OES

Please return this form and payment to: Nancy Olson, Co -Vendor Coordinator
8186 Creek Estates Way
Sacramento, CA 95829

Do not write below this line - for official use only

Date:	Request Booth Location /Space Number:		
Cash/Check No.	Deposit Amount \$	Balance Due \$	Received By:
Date:	Cash/Check No.	Final Payment \$	Received By:
Date:	Deposit Grand Chapter 2026	Cash/Check \$	Received By: